Date: 07-04-2018

Staff Meeting

The Principal started the meeting with an account for various developmental works and expenditure made since the last meeting.

- 1. The fuel wood collected from around the campus was sold to the gurudwara , Paonta Sahib for a taken amound of Rs. 4520/-(four thousand five hundred twenty) deposited through Sh. Surjeet Singh Vice President PTA.
- 2. The budget allocated for furnishing the staff room has been spent in purchasing furniture, almirah etc. for staff room.
- 3. With reference to a letter from the directorate of Higher Education to calculate estimated expenditure for 2018 and 2019 in various departments of the college, the Principal asked the department heads of science faculty to provide proposals of requirements.
- 4. Prospectus Committee for 2018-19 academic session has been formed as below:
- (a) Dr. Jagdish, Prof. T.S. Chauhan and Prof. Mandeep Gandhi will be incharge for prospectus for BA/BSC/B.COM/MA/M.COM classes.
- (b) Dr. Jahid Malik will get the prospectus for community college, printed.
- (c) Dr. Vivek, Prof. Rinku Aggarwal shall get the BCA/PGDCA prospectus printed.
- 5. Prof. Ramlal Tomar shall act as editor in chief of the 'Bhanuja' Magazine of the college since Prof. Usha Joshi is on medical leave due to surgery.
- 6. Two posts of assistant coordinators in IGNOU Paonta Sahib have Fallen vacant and level the Principal invited applications for the vacancies.
- 7. Sh. Kuldeep singh Negi Librarian GC Paonta Sahib will replace Sh. Nalin Ramaul in CCTV committee formed to maintain the installed cameras.
- The Principal shared the expenditure details incurred in various works in college. The PTA has granted approval for Rs. 10,000/- for cementing of the (ground) footpath in front of Admin block.
 - (2) Rs. 25,000/- have been approved for constructing cement benches for students in the campus open space.
 - (3) A printer costing around Rs. 16,000/- has also been approved by the P.T.A. The P.T.A. also sanctioned Rs. 25000/- for Annual Prize distribution but only Rs. 7,000/-have been spent individually.

9. The other expenditure incurred during the Annual Prize Distribution 2018 is as under:

Rs. 84,767 for buying books as prizes.

Rs. 53,256(fifty three thousand two hundred fifty six) mementos.

Rs 68,593 on sports prizes.

Dr. MOHAN SINGH CHAUHAN Principal

Shree Guru Gobind Singh Ji Government College

Paor 'a Sahib

Dist Sir- H.P.)-173026

Stuff-See.) Dr. Saichand. Rs. 3,388 for miscellaneous expenses.

Rs. 46,700 for the booking of The Paradise Resort as venue of the function

Rs. 45,000 as refreshment to guests, staff, all students of college, pants & parents out of which

Rs. 10,000/- each were contributed by the state bank of India Paonta Sahib and the H.P. State Coop. Bank Paonta Sahib.

- 10. It was decided to buy three wooden tables to be placed in the students corner near canteen out of A.F.
- 11. It was also decided to buy two sets of reference books for Departmental Exam and to be issued to any teacher by the Librarian.
- 12. Three committees were constituted for various works as follows:

Water committee would comprise Prof. Amita Joshi, Prof. Yashpal Tomar, SLA Guman singh and Sh. Javed from the clerical staff.

Campus beautification would comprise Prof. Amita Joshi, Prof. Sudesh Sharma, Prof. Tanu Chandel, Prof. Ashish Negi and Prof. Rahul.

Electricity Committee would comprise Prof. Jagdish, Prof. A.D Chaudhary, Prof. Mandeep Gandhi, Prof. Vandana Kausal and Sh. Nazakat Ali from the office staff.

13. The meeting ended with a happy news of PTA approving an AC (air conditioner) for the Staff room.

A vote of thanks was extend to the chair before the end of the meeting.

(Stoff-See.) Do. Jaichand. (Staff sectetary)

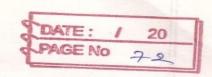
Dr. MOHAN SINGH CHAUHAN

Shree Guru Gobind Singh Ji Principal Government College

Paonta Sahib

Dist. Sirmour (H.P.)-173025

OT - STATE: / Date of Meeting AGENDA - General ESSUES 1. Galor Chin war berny



The Principal started the meeting with an account for various developmental works and expenditure made since the last meeting. 1. The Jul wood collected from around the campus was sold to the Gundwara Paonta Sahib For a token amount of Rs 452g-(fourthousand five hundred twenty) deposited through Sh. Surject Singh Vice President PTA Z. The budget allocated for jurnishing the Staff room has been spent in purchasing Juniture, almirah etc for Staff room With reference to a letter from the Directorate of Higher Education to calculate estimated expenditure for 2018 and 2019 in various departments of the college, the brincipal asked the department heads of science faculty to provide proposals of regiliements 4. Prospectus Committee for 2018-2019 academic Servion has been formed as below: (a) De Jagdish, Prof. T.S. Chankon and Prof Mandeep Gandhi will be incharge for prospectus for BA/BSc/BCom/MA/Mcom Classes. B) De Vahid Malik will get the prospectus for Community College, forinted. c) De Vivele, Prof Rinku Aggarwal shall get the BCA/BGDCA prospectus forinted.

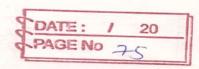
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DATE: / 20
PAGE NO 74

9. The other expenditure incurred during the Annual Prize Discendition 2018 is as under: Rs. 84,767 (Eight jourthousand seven hundred &1, ty seven) for buying books as prizes. Ps. 53, 256 (poply three trousand two hundred fifty Sir) on mementos. Rs. 68, 593 (Sirty Light thousand I ha hundred much three on sports prizes. Os. 3388 (Three thousand expenses. Rs. 46,700 (Jorly six thousand seven hundred)

For the booking of The Paradise Report as

venue of the function. 2 = Rs. 45,000 (torty five thousand) as refresh - ment to guest, staff all students of college participants parents, Contibuled by the State Bank of India Paonta Salis and the H.P. State Coop. Bank 10. It was decided to bey there wooden tables to be placed in the Students Corner near Canteen out of A It was also decided to buy two sets of Books for Departmental Exam



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