

**Date: 07-04-2018**


### Staff Meeting


The Principal started the meeting with an account for various developmental works and expenditure made since the last meeting.

1. The fuel wood collected from around the campus was sold to the gurudwara , Paonta Sahib for a taken amount of Rs. 4520/-(four thousand five hundred twenty) deposited through Sh. Surjeet Singh Vice President PTA.
2. The budget allocated for furnishing the staff room has been spent in purchasing furniture, almirah etc. for staff room.
3. With reference to a letter from the directorate of Higher Education to calculate estimated expenditure for 2018 and 2019 in various departments of the college, the Principal asked the department heads of science faculty to provide proposals of requirements.
4. Prospectus Committee for 2018-19 academic session has been formed as below:
  - (a) Dr. Jagdish, Prof. T.S. Chauhan and Prof. Mandeep Gandhi will be incharge for prospectus for BA/BSC/B.COM/MA/M.COM classes.
  - (b) Dr. Jahid Malik will get the prospectus for community college, printed.
  - (c) Dr. Vivek, Prof. Rinku Aggarwal shall get the BCA/PGDCA prospectus printed.
5. Prof. Ramlal Tomar shall act as editor in chief of the 'Bhanuja' Magazine of the college since Prof. Usha Joshi is on medical leave due to surgery.
6. Two posts of assistant coordinators in IGNOU Paonta Sahib have Fallen vacant and level the Principal invited applications for the vacancies.
7. Sh. Kuldeep singh Negi Librarian GC Paonta Sahib will replace Sh. Nalin Ramaul in CCTV committee formed to maintain the installed cameras.
8. The Principal shared the expenditure details incurred in various works in college. The PTA has granted approval for Rs. 10,000/- for cementing of the (ground) footpath in front of Admin block.
  - (2) Rs. 25,000/- have been approved for constructing cement benches for students in the campus open space.
  - (3) A printer costing around Rs. 16,000/- has also been approved by the P.T.A. The P.T.A. also sanctioned Rs. 25000/- for Annual Prize distribution but only Rs. 7,000/-have been spent individually.

9. The other expenditure incurred during the Annual Prize Distribution 2018 is as under:
  - Rs. 84,767 for buying books as prizes.
  - Rs. 53,256( fifty three thousand two hundred fifty six) mementos.
  - Rs 68,593 on sports prizes.



  
(Staff-Sec.)  
Dr. Jai Chand.

  
Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Simla (H.P.)-173025

Rs. 3,388 for miscellaneous expenses.

Rs. 46,700 for the booking of The Paradise Resort as venue of the function

Rs. 45,000 as refreshment to guests, staff, all students of college, pants & parents out of which

Rs. 10,000/- each were contributed by the state bank of India Paonta Sahib and the H.P. State Coop. Bank Paonta Sahib.

10. It was decided to buy three wooden tables to be placed in the students corner near canteen out of A.F.

11. It was also decided to buy two sets of reference books for Departmental Exam and to be issued to any teacher by the Librarian.

12. Three committees were constituted for various works as follows:

Water committee would comprise Prof. Amita Joshi, Prof. Yashpal Tomar, SLA Guman singh and Sh. Javed from the clerical staff.

Campus beautification would comprise Prof. Amita Joshi, Prof. Sudesh Sharma, Prof. Tanu Chandel, Prof. Ashish Negi and Prof. Rahul.

Electricity Committee would comprise Prof. Jagdish, Prof. A.D Chaudhary, Prof. Mandeep Gandhi, Prof. Vandana Kausal and Sh. Nazakat Ali from the office staff.

13. The meeting ended with a happy news of PTA approving an AC (air conditioner) for the Staff room.

A vote of thanks was extend to the chair before the end of the meeting.



(Staff-see.)

Dr. Jaichand.

(staff secretary)

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Date of meeting 07-07-2018

DATE: 7 20  
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# AGENDA - General issues regarding college.

The following members participated in the meeting convened by the principal in the staff room.

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|-----|------------|-----|--|
| 1.  |            | 20. |  |
| 2.  |            | 21. |  |
| 3.  |            | 22. |  |
| 4.  |            | 23. |  |
| 5.  | 07/07/18   | 24. |  |
| 6.  |            | 25. |  |
| 7.  | 07/07/2018 | 26. |  |
| 8.  |            | 27. |  |
| 9.  |            | 28. |  |
| 10. |            | 29. |  |
| 11. |            | 30. |  |
| 12. |            | 31. |  |
| 13. |            | 32. |  |
| 14. |            |     |  |
| 15. |            |     |  |
| 16. |            |     |  |
| 17. |            |     |  |
| 18. |            |     |  |
| 19. |            |     |  |

The Principal started the meeting with an account for various developmental works and expenditure made since the last meeting.

1. The fuel wood collected from around the campus was sold to the Gurdwara Paonta Sahib for a token amount of Rs 4529/- (four thousand five hundred twenty) deposited through Sh. Surjeet Singh Vice President PTA.
2. The budget allocated for furnishing the staff room has been spent in purchasing furniture, almirah etc for staff room.
3. With reference to a letter from the Directorate of Higher Education to calculate estimated expenditure for 2018 and 2019 in various departments of the college, the Principal asked the department heads of science faculty to provide proposals of requirements.
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  - (b) Dr. Jahid Malik will get the prospectus for Community College, printed.
  - (c) Dr Vivek, Prof Rinku Aggarwal shall get the BCA/BGDA prospectus printed.

5. Prof. Randal Tomar shall act as Editor in Chief of The 'Bhamija' Magazine of the college since Prof. Usha Joshi is on medical leave due to surgery.

6. Two posts of Assistant Coordinators in IGNOU Paonta Sahib have fallen vacant and <sup>hence</sup> the Principal invited applications for the vacancies.

7. Sh. Kuldeep Singh Negi, - Librarian GC Paonta Sahib will replace Sh. Nalin Raman in CCTV committee formed to maintain the installed cameras.

8. The Principal shared the expenditure details incurred in various works in college. The PTA has granted approval for Rs. 10,000/- (Ten thousand) for cementing of the (ground) footpath in front of Admn. Block. (2) Rs. 25,000/- (Twenty five thousand) have been approved for constructing cement benches for students in the campus open space.

(3) A printer costing around Rs. 16,000/- (Sixteen thousand) has also been approved by the PTA. The PTA also sanctioned Rs. 25,000/- (Twenty five thousand) for Annual Prize Distribution but only Rs. 7,000/- (Seven thousand) have been spent judiciously.

9. The other expenditure incurred during the Annual Prize Distribution 2018 is as under:

Rs. 84,767 (Eight four thousand seven hundred sixty seven) for buying books as prizes.

Rs. 53,256 (Fifty three thousand two hundred fifty six) on mementos.

Rs. 68,593 (Sixty eight thousand five hundred ninety three) on sports' prizes.

Rs. 3,388 (Three thousand three hundred eighty eight) for miscellaneous expenses.

Rs. 46,700 (Forty six thousand seven hundred) for the booking of The Paradise Resort as venue of the function.

Rs. 45,000 (forty five thousand) as refreshment to guests, staff, all students of college, participants, parents, out of which Rs 10,000/- each were contributed by the State Bank of India Paonta Sahib and the H.P. State Coop. Bank Paonta Sahib.

10. It was decided to buy three wooden tables to be placed in the Student's Corner near Canteen out of AF.

11. It was also decided to buy two sets of <sup>reference ncl</sup> books for Departmental Exam

and not to be issued to any teacher by the librarian.

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A vote of thanks was extended to the Chair before the end of the meeting.

*D. J. Joshi*  
Staff Secretary

*[Signature]*  
Principal